



THE GERMANTOWN ARTS ALLIANCE

2011 – 2012 GRANT APPLICATION

MISSION STATEMENT:

The Germantown Arts Alliance is an advocacy and funding organization whose mission is to promote, enrich and celebrate the community's cultural arts environment.

GUIDLEINES AND REQUIREMENTS

Grant recipients must agree to the following:

1. Attend a meeting on how the grant is to be used and to clarify the stipulations of the grant.
2. Promote the Germantown Arts Alliance. Identify the Germantown Arts Alliance as the provider of a grant in event programs where grant monies were used.
3. Identify the individual responsible for developing event programs where grant monies are used; verify that the individual includes the GAA as a provider of a grant to the organization.
4. Identify the individual responsible for reporting on grant expenditures; if (or when) that individual changes, the grant recipient must notify the GAA.
5. Encourage and support attendance at the Germantown Arts Alliance Gala.
6. Promote an appreciation of the arts in the community by encouraging attendance at performances, exhibits, workshops, lectures, visiting artists programs, etc.

The following stipulations must be met for your grant application to be considered:

1. Requested funds must be no more than 30% of applicant's total operating budget.
2. GAA grant amount must be matched dollar-for-dollar by applicant.
3. Grant recipients must agree to credit the Germantown Arts Alliance on all press releases, publicity, programs, etc. with the following statement: *This project is made possible in part through the support of the Germantown Arts Alliance.*

Please include the following with your grant application:

1. Copy of 501(c)(3) non-profit status.
2. List of Board of Directors with addresses and phone numbers.
3. Copy of last year's itemized operating revenue and expense statement.
4. Copy of current operating budget. Itemized projected revenue from all sources including other grant income.
5. Detailed budget for this grant proposal.

Once your application is complete, mail one original copy to:

**Germantown Arts Alliance
P.O. Box 381005
Germantown, TN 38183-1005**

For assistance, please contact the Germantown Arts Alliance via phone (901-757-9768) or e-mail (garts@bellsouth.net).

APPLICATION DUE WEDNESDAY, JUNE 22, 2011.

**GERMANTOWN ARTS ALLIANCE
2010-2011 GRANT APPLICATION FORM**

Date: _____

Organization Name: _____
(Legal Name of Organization)

Type of Organization: _____

Address: _____
(Street/Box Number)

(City)

(State)

(Zip)

Phone Number of Organization, including area code: _____

Contact: _____
(Name) (Title)

(Business Phone with Area Code)

(Home Address)

(Home Phone with Area Code)

(Email)

Type of Proposal: (Check appropriate category) `Project () Performance () Other ()

If project or performance, please enter title: _____

Total anticipated cost of proposal: _____

Amount requested from the Germantown Arts Alliance: _____

DEFINE THE PROPOSAL

1. Check the appropriate classification and give the title of your proposal.

Classification: Project () Performance () Operational ()

Title: _____

Other (Describe)_____

Note that grant recipients will be required to identify how payments were made, the amounts and dates for each payment. You will need to provide this information on the Itemized Expenditures Sheet of the Grant Evaluation Form.

2. What are expected beginning and ending dates of above? Begin _____ End_____

ANSWER EACH OF THE FOLLOWING QUESTIONS USING THE SPACE PROVIDED

3. Outline your proposal. Give overview, goals, and objectives.

4. How do you plan to publicize the event? Include targeted audience, media outreach and potential attendance.

5. Describe your guidelines for evaluation and documentation.

6. In essay form, please tell us the philosophy and value of this proposal. (i.e. "Why is it important?")

7. FUNDING CONCERNS

Please provide the following information:

A. Total anticipated cost of your proposal _____

B. Amount requested from the Germantown Arts Alliance _____

C. From what source are your matching funds being provided? _____

D. Are other groups involved in this project? If so, please list.

E. List all previous grants received by your organization during the past three years:

AGENCY

AMOUNT

YEAR

ALL GRANTS WILL BE DISTRIBUTED DURING THE FISCAL YEAR THEY ARE AWARDED. Award letters will be mailed in Fall 2010 and 75% of the grant will be awarded in the initial event or program suggested by you and your facility. GAA board members or representatives will attend accordingly. The remaining 25% will be awarded upon completion of the Final Evaluation Form sent in May 2011.

Please return forms and required documents to:

Germantown Arts Alliance
P.O. Box 381005
Germantown, TN 38183-1005

Thank you for considering the Germantown Arts Alliance as a funding partner for your organization.

*All grant applicants will be considered without regard to race, color or national origin.

APPLICATION DUE WEDNESDAY, JUNE 23, 2011.